

CHANGE CONTROL AGENDA

FOR

11/16/2001

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
01	PeopleSoft HR k a	Ongoing Each Friday PR Check Issue day	Update HRSBOX, HRQA, and HRTEST databases throughout the day.	These databases will be unavailable during the updates.		N/A
02	PeopleSoft HR k a	Ongoing Mon. to Wed. Each Payroll Week	Bring down HRPROD Application Server from 10am Monday until 8am Wednesday .	The server will be unavailable during this period of the <u>Payroll week</u> .		N/A
03	PeopleSoft HR k a	Friday, 11/30/2001	Perform patches to the HR Production areas from 7am until 9am .	The server will be unavailable during this period.		
04	PeopleSoft FS k a	Ongoing Each Friday between 1st & 2nd PR Check Issue days	Update FSSBOX, FSQA, and FSTEST databases from FSPROD data throughout the day.	These databases will be unavailable during the updates on those days.		N/A
05	PeopleSoft FS k a	To Be Determined	Perform patches to the FS Production areas from 7am until 9am .	The server will be unavailable during this period.		N/A
44	HTE d j	Decision Pending	HTE presently updated to Version 6.0 in test environment. May have to be reloaded.	HTE will be unavailable during that period.		
53	E & C Data d r	Sunday, 10/07/2001	Move E&C data from MSC1 to MSC-Data server.	E&C data will be unavailable from 8am-5pm.		
55	Server Move r p	Sunday, 10/21/2001	For PubWks-Admin : Move users and data off Vixen server to Thorium. This includes all PW-Ad common data area and network data, except the PW-A J: drive.	Windows mapping, shortcut icons, applications for Vixen will need to be modified for Thorium. No other impact.		
56	J: Drive Move r p	Sunday, 11/25/2001	Move PubWks-Admin J: drive to Thorium.	PW-A J: drive will not be available during the move. Most moves will occur the afternoon of 11/25.		
57	C o m p u t e r Operations p o	Monday, 11/19/2001 thru Friday, 12/07/2001	Day shift operator on vacation during this period. Contact Paul Orth at x4347 or x4346 for assistance. Paul will be monitoring OPSCHED for job requests.	Computer room will be unattended at various times throughout each day during this period.		

C H A N G E C O N T R O L A G E N D A

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
58	Novell Client Update p p	Tuesday, 11/20/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: ISD	Automatically reboots computer. Total time: 3 min. at startup.		
59	McAfee Virus Scanner p p	Wednesday, 11/21/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: ISD	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
60	Novell Client Update p p	Monday, 11/26/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: FAX RDA Convention Center	Automatically reboots computer. Total time: 3 min. at startup.		
61	Novell Client Update p p	Tuesday, 11/27/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: MSC	Automatically reboots computer. Total time: 3 min. at startup.		
62	Novell Client Update p p	Wednesday, 11/28/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: Parks	Automatically reboots computer. Total time: 3 min. at startup.		
63	Novell Client Update p p	Wednesday, 11/28/2001 thru Friday, 11/30/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: City Hall	Automatically reboots computer. Total time: 3 min. at startup.		
64	Novell Client Update p p	Thursday, 11/29/2001	Update Novell Client 3.31 (Win9x) and 4.81 (NT/2K) for: Fire	Automatically reboots computer. Total time: 3 min. at startup.		
65	McAfee Virus Scanner p p	Monday, 12/03/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: FAX RDA Convention Center	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
66	McAfee Virus Scanner p p	Tuesday, 12/04/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: MSC	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
67	McAfee Virus Scanner p p	Wednesday, 12/05/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: Parks	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		

68	McAfee Virus Scanner p p	Wednesday, 12/05/2001 thru Friday, 12/07/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: City Hall	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
----	-----------------------------------	--	---	--	--	--

Rev 11/15/2001 \3-change control\agenda\ongoing

Page 3

C H A N G E C O N T R O L A G E N D A

NO.	ITEM	START DATE	ACTIVITY / STATUS	IMPACT	U	DATE ENDED
69	McAfee Virus Scanner p p	Thursday, 12/06/2001	Update McAfee 4.5.1 Virus Scanner (Win9x, NT, and 2K) for: Fire	Some workstations may automatically reboot. Total time: 2-4 min. at startup.		
70	RightFax Upgrade	Saturday, 11/17/2001	Upgrade RightFax.	RightFax will be unavailable between 7am-9am.		

Rev 11/15/2001 \3-change controllagendalonging